

**Position:** Senior Project Manager (SPM)  
**Service Sector:** Building Science Engineering  
**Location:** Head Office in Mississauga  
**Start Date:** Immediately

OHE Consultants is looking to hire a **Senior Project Manager** in the area of Building Science Engineering to join our team. The successful candidate will be responsible for conducting and managing both technical and financial aspects of projects, coordinating staff resources and activities, maintaining effective communication and interaction with clients, contractors and OHE employees involved in the projects.

Within the Building Science Department, the successful candidate will participate in the investigation, assessment, analysis, design, construction and contract administration for building envelope renewal, parking garage and balcony restoration, as well as asphalt and concrete site work. These activities include projects within the industrial, commercial, institutional (ICI), and residential sectors.

### Qualifications

- A degree in Civil Engineering, Architecture and/or Building Science is a requirement
- Master's degree in Building Science is preferred;
- Current or potential professional registration as "Professional Engineer" (P.Eng.), "Registered Architect" (OAA), "Certified Engineering Technologist" (CET), Registered with Association of Architectural Technologist of Ontario (AATO), Building Science Specialists (BSS); Registered Roof Observers (RRO) "is a plus;
- Experience and knowledge of major building systems/components and building construction;
- Minimum 10 years' relevant experience in building science engineering, design and project management (investigation, assessment, design, tendering, construction review/contract administration);
- Technical competency in the design of building envelope systems;
- Knowledge and understanding of relevant design standards and codes;
- Regularly updates their own technical knowledge and skills and stays current in engineering and best practices;
- Proficient in using Microsoft Office (Outlook, Word, PowerPoint, Excel, Microsoft Project).

### Skills

- Committed to delivering exceptional client service and technical excellence;
- Capable of interacting professionally with personnel at all levels of business and establishing strong working relationships;
- Demonstrates a passion for building science investigations including conducting site investigations and evaluations of existing buildings and structures;
- Strong organizational and time management skills;
- Exceptional customer service skills;
- Proven leadership skills;
- Strong team player with excellent communication skills, including verbal, written and presentation skills capable of working independently with minimum direction;
- Proficient in multi-tasking, time management and adaptable to shifting priorities;
- Hard working individual who readily and efficiently takes on responsibility;

- Inquisitive, clear thinker capable of determining necessary work and drawing rational conclusions from available information;
- Proficient in conceptualizing in three dimensions;
- Comfortable with ladder access to roofs (< 10m) and adept in working safely at heights;
- Possesses and maintains a valid driver's license and owns a car;
- Ability to obtain police and other agency security clearance checks (CPIC, VSS, Reliability); and,
- Able to quickly mobilize and travel primarily within Canada.

## **Responsibilities**

- Work closely with leadership team;
- Coordinate with other environmental, engineering and architectural disciplines;
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- Collaborate closely with other departments or members within OHE to ensure uniform and top-tier service and deliverables, maintaining consistency both internally and externally;
- Implement restoration programs for structural and building envelope components such as parking garages, balconies, roofs, walls, windows doors, and skylights, and present viable rehabilitation scenarios for clients;
- Prepare bid documents including scope of work, specifications, detail details drawings;
- Manage building science projects from conceptual design to final completion;
- Prepare comprehensive property condition assessments for transactional due diligence following ASTM Standard Guide E 2018-08, and conduct financial studies/life cycle costing for capital planning purposes;
- Prepare reserve fund studies and performance audits for condominiums;
- Review reports and bid documents, guiding authors in understanding edits, and ensuring edits are incorporated prior to senior review;
- Perform contract administration and construction review while overseeing project implementation;
- Develop and maintains client base, as well as supports existing client relationships;
- Attend industry events for business development purposes;
- Prepare proposals and maintain project file documentation;
- Assist with recruiting and team growth initiatives;
- Mentor and train junior staff members;
- Promote and advance OHE's professional services by implementing effective training strategies, supported by an ongoing mentoring program focused on skills development and employee engagement. This includes providing continuing job/project specific feedback to encourage continuous improvement.

The candidate must demonstrate an ability to thrive within a client-oriented and fast-paced environment. Essential skills include flexibility, adaptability, problem-solving ability, proficiency in computer skills, exceptional written and verbal communication skills, the capacity to multi-task, and the capability to meet tight deadlines.

Please submit resume to [info@oheconsultants.com](mailto:info@oheconsultants.com)