

Position: Intermediate Project Manager
Service Sector: Building Science Engineering
Location: Head Office in Mississauga
Start Date: Immediately

OHE Consultants is looking to hire an **Intermediate Project Manager** in the area of Building Science Engineering to join our team. The successful candidate will be responsible for conducting and managing both technical and financial aspects of projects, coordinating staff resources and activities, maintaining effective communication and interaction with clients, contractors and OHE employees involved in the projects.

Within the Building Science Department, the successful candidate will participate in the investigation, assessment, analysis, design, construction and contract administration for building envelope renewal, parking garage and balcony restoration, as well as asphalt and concrete site work. These activities include projects within the industrial, commercial, institutional (ICI), and residential sectors.

Qualifications

- Bachelor's degree in building science, engineering, or architecture; or equivalent training;
- Current or potential professional registration as "Professional Engineer" (P.Eng.), "Registered Architect" (OAA), "Certified Engineering Technologist" (CET), Registered with Association of Architectural Technologist of Ontario (AATO), Building Science Specialists (BSS); Registered Roof Observers (RRO) "is a plus;
- Project management experience in the area of building science engineering including: building condition assessments, investigations, bid documents (design & specification development) preparation, tendering, construction review/contract administration and closeouts);
- Minimum 5 years' relevant project management experience in consulting or technical design of building envelopes and concrete restoration;
- Technical knowledge in areas such as: building condition assessments, reserve fund studies, performance audits, repair/replacement of window walls, windows, curtain walls, masonry cladding, metal cladding, Exterior Insulation and Finish Systems (EIFS), various types of roofing, and other related technical areas;
- Experience with asphalt and concrete repairs, foundation wall repairs, waterproofing design, building envelope repairs including; windows/exterior walls, curtain walls, metal claddings and various types of roofing repairs;
- Working knowledge of construction materials and practices,
- Must have strong technical skills and experience in building envelopes including knowledge of codes and standards, specifications, testing, and façade engineering principles;
- Experience and knowledge of major building systems and building construction;
- Working knowledge of construction materials and practices;
- Experience in modelling software is an asset: WUFI, Therm, Windows, etc.;
- Proven technical and strong leadership and project management skills with ability to manage scope, schedule, and budget;

- Adaptable: possesses the flexibility to adjust and meet the evolving demands of projects and clients, adept at managing multiple tasks simultaneously;
- Entrepreneurial: demonstrates ambition, client-centricity, and a commitment to delivering quality outcomes;
- Proactive: initiates action, employs analytical thinking, innovates solutions, and displays a natural aptitude for problem-solving;
- Team-player: cultivates constructive relationships with peers and clients, serving as a proactive advocate for OHE within the industry;
- Proficient in using Microsoft Office Suites (Outlook, Word, PowerPoint, Excel, Microsoft Project); and
- Experience in AutoCAD is an asset.

Skills

- Committed to delivering exceptional client service and technical excellence;
- Demonstrates a passion for building science investigations including conducting site investigations and evaluations of existing buildings and structures;
- Capable of engaging in professional interactions with individuals across all levels of an organization and fostering robust working relationships;
- Proficient in multi-tasking, time management and adaptable to shifting priorities;
- Hard working individual who readily and efficiently takes on responsibility;
- Inquisitive, clear thinker capable of determining necessary work and drawing rational conclusions from available information;
- Proficient in conceptualizing in three dimensions;
- Strong team player with the ability to manage complex situations with multiple stakeholders;
- Excellent communication skills, including verbal, written and presentation skills capable of working independently with minimum direction;
- Excellent organization skills and time management;
- Comfortable with ladder access to roofs (<10m) and adept in working safely at heights;
- Possesses and maintains a valid driver's license and owns a car;
- Ability to obtain police and other agency security clearance checks (CPIC, VSS, Reliability); and,
- Able to quickly mobilize and travel primarily within Canada.

Responsibilities

- Work closely with Senior Project Managers;
- Coordinate with other environmental, engineering and architectural disciplines;
- Implementing restoration programs for structural and building envelope components such as parking garages, balconies, roofs, walls, windows doors, and skylights, and present viable rehabilitation scenarios for clients;
- Prepare bid documents including scope of work, specifications, details drawings;
- Manage building science projects from conceptual design to final completion;
- Lead and manages projects involving building condition assessment, forensic evaluations, and the design and implementation of building envelope rehabilitations;
- Prepare comprehensive property condition assessments for transactional due diligence following ASTM Standard Guide E 2018-08, and conduct financial studies/life cycle costing for capital planning purposes;
- Prepare reserve fund studies and performance audits for condominiums;

- Review reports and bid documents, guiding authors in understanding edits, and ensuring edits are incorporated prior to senior review;
- Perform Contract Administration and Construction Review (CA/CR) while overseeing project implementation;
- Prepare proposals and maintains project file documentation;
- Collaborate both independently and within a team setting to conduct technical assessments, testing, and evaluations;
- Independently and collaboratively engages in field reviews alongside team members, generating comprehensive and detailed site review reports during construction phases. Tasks include monitoring progress to ensure adherence to specifications, compliance with building codes and standards;
- Accept responsibility for consistency, accuracy, and quality before presenting to the project team (internal and external);
- Ensure effective management of project budgets through cost control methods, scheduling, and resourcing to meet project deliverables;
- Develop and maintains client base, as well as support existing client relationships;
- Mentor and train junior staff; and
- Promote and advance OHE's professional services by employing effective training strategies, supported by an ongoing mentoring program which focuses on skills development and employee engagement and facilitated by continuing job/project specific feedback intended to encourage continuous improvement.

The candidate must show an ability to work within a client oriented and fast-paced environment. Required skills include flexibility, adaptability, problem-solving ability, excellent computer skills, excellent written and verbal communication skills, the ability to multi-task as well as the ability to meet tight timelines.

Please submit resume to info@oheconsultants.com